

Dear Whitestone Families,

Welcome to the 2018-2019 school year. One of our campus goals is to ensure effective processes to keep students safe. The campus and classrooms will open promptly at 7:20 am. Children can receive a hot breakfast until 7:40 am. Children must be in class at 7:45 am or be considered tardy.

Please note the following items: there have been no major changes to dismissal this year. **We strongly request families refrain from using cell phones on school property to ensure all attention is given to our students as they enter and exit the building.** Remember that all campus doors except for the FRONT door lock at 7:45 am to ensure your child's safety. Please review the descriptions of each Arrival/Dismissal area listed below:

We have six arrival/dismissal areas:

- **Car Rider (Kinder- 2nd Grade)**

This area is located on the west side of our campus by our staff parking lot. Each classroom teacher will have a card for you to pick up at Open House to write your child's name to go in the windshield of your car. Classroom teachers will escort children to this area in the afternoon. **We ask that families remain in the vehicles to maintain the flow of loading children** and efficient and safe procedures. Remind your child(ren) to stay in the vehicle until it comes to a complete stop before your child opens the door to exit your vehicle. To keep the line moving efficiently, please pull your vehicle to the first teacher (#1) and we will send your child to your vehicle.

- **Car Rider (3rd-5th Grade and Younger Siblings)**

This area is located at the front of our campus. Each vehicle will need a card in the windshield with the student's names and grade level to help with loading. We will utilize the same procedures as below. Younger siblings are grouped with the oldest child in the family.

- **Child Care/YMCA/Afterschool Programs**

Children who attend the after school program with the YMCA will be escorted by staff to the cafeteria, and all other centers will meet their children in the back drive by the campus playground. Prior to leaving, Whitestone staff take role to verify occupants.

- **Bus (Kindergarten-5th Grade)**

Children will exit the east side of our building with staff to the buses. Staff members will take role as each child gets on the bus to go home. Buses will begin loading at 2:45. Please remember the only students that may ride a bus are those that live within the appropriate bus routes.

- **Front Walker/Biker:**

Children who are walking or riding their bike home will enter and exit the front door of our campus only. Please understand children will be escorted out the front door to begin their journey home on bike or foot. A staff member will assist students as they cross the front driveway of the school. An additional crossing guard is available on Crystal Falls and Lakeline Drive to help children cross safely. Parents can choose to meet their child or allow them to walk home independently.

- **Back Walker:**

Children who live in the Fairways are walked to the Southeast corner of the Whitestone property. Parents can choose to meet their child or allow them to walk home independently.

In order to ensure that students arrive at their intended destination, **please complete the Dismissal Information Form** which you will find in child's classroom. **During the year, if dismissal needs to change, family members can opt to send a note in the am to the classroom teacher or call the office by 1:00 pm.** Classroom teachers are unable to take any dismissal changes. Thank you for your patience as we work together to ensure that our students are safe as they come to and from school.